

PLEASE SUBMIT COMPLETED FORM TO SALESADMIN@365SMARTSHOP.COM

Standard Relocation and Inventory Unit Stages will be processed in approximately 2 - 3 business days from acceptance of the completed order with receipt of ALL deliverables and confirmation that the kiosk is online.

NanoMarket does not need to be online for Relocation or Inventory Unit Stage.



Relocation and Inventory Unit Stage Request Form

Original Device Location - Where is This Device Coming From?

Device Serial Number	
Operator Name (Company Name)	
Branch (SmartHQ) or Org (ADM) Name	
Current or Previous Location Name	
Replacing Existing Device? (If yes, provide serial number)	
PO (Optional)	

Operator Information

Cost Center (if applicable)	
Contact Name	
Phone Number	
Contact Email	
Operator Billing Address	

New Host Location - Where is the Device Going?

Is this device changing Orgs/Branches?	
If Yes, what is the name of this Org/Branch this is being moved to?	
Host Location Name	
Host Location Address (include city, state and zip)	
Proposed Opening Date	
Site Sales Tax %	
Need by Date	
Enable GMA? (Y/N)	
Enable Loyalty? (Y/N)	

Database Information

Database Source:

If Cloning, please provide serial number of the location being cloned

If using VendMax, Cantaloupe, or VendSys, please provide the MMID or Market ID

If submitting a new file, please send to fulfillment@365smartshop.com ASAP (**Legacy only**)

Linking Instructions

Linking:

If linking, please provide the serial number and location names this is being linked to.

Additional Notes