

ACCOUNT MANAGEMENT



STEP 1

How to Create an Account

Press the **Manage Account** button



Press **New Account**



Fill in account details

Optional

Unique ID	Username used to login to your account when using the Type in ID method
First Name	Your First Name
Last Name	Your Last Name
Account PIN #	4 digit password used when accessing the account
Card ID	Magnetic Stripe card identification
Scanner ID	Barcode identification
Thumbprint	Fingerprint identification which bypasses using the Account PIN
Email Address	Used to stay in touch

ACCOUNT MANAGER

Unique ID: Required

First Name: Required

Last Name: Required

Account PIN #: Required

Card ID:

Scanner ID:

Thumbprint: Touch here, then scan fingerprint

Email:

Press **Save & Close**



STEP 2

How to Open an Account

Press the **Manage Account** button



Press **Type ID** to enter a Unique ID then PIN



or

Press **Existing Account** to use a Fingerprint, Card ID, or Scanner ID



STEP 3

How to Add Funds to an Account

After opening your account -

Press **Add Cash** or **Add (Visa/Master) Credit or Debit Card**



Insert Cash or Select a Credit or Debit Amount then tap, swipe or insert card

Press **Save & Close**



365 Retail Markets

1743 Maplelawn | Troy, MI 48084 | www.365retailmarkets.com | +1 888.365.7382

Please contact us with suggestions or concerns: support@loyaltymarkets.com