

**PLEASE SUBMIT COMPLETED FORM TO SALESADMIN@365SMARTSHOP.COM**

Relocations and Inventory Unit Stages will be processed in approximately 10 business days from acceptance of the completed order with receipt of ALL deliverables and confirmation that the kiosk is online.



## **International Relocation and Inventory Unit Stage Request Form**

### **Original Device Location - Where is This Device Coming From?**

<b>Device Serial Number</b>	
<b>Operator Name</b>	
<b>Org Name</b>	
<b>Current Location Name</b>	
<b>Replacing Existing Device? (If yes, provide serial number)</b>	
<b>PO (Optional)</b>	

### **Operator Information**

<b>Operator Name</b>	
<b>Contact Name</b>	
<b>Phone Number</b>	
<b>Contact Email</b>	
<b>Operator Billing Address</b>	

### **New Host Location - Where is the Device Going?**

<b>Is this device changing Orgs?</b>	
<b>If Yes, what is the name of the Org this is being moved to?</b>	
<b>Host Location Name</b>	
<b>Host Location Address (include city, state and zip)</b>	
<b>Proposed Opening Date</b>	
<b>Site Sales Tax %</b>	
<b>Need by Date</b>	

### **Database Information**

<b>Database Source:</b>	
<b>If Cloning, please provide serial number of the location being cloned</b>	
<b>If using VendMax, Cantaloupe, or VendSys, please provide the MMID or Market ID</b>	

### **Linking Instructions**

<b>Database Linking:</b>	
If linking, please provide the serial number and location names this is being linked to.	
<b>Additional Notes</b>	