

# HOW TO USE YOUR MICRO MARKET



## MAKING A PURCHASE

1. Scan items or select from the menu. **Cart** will display items in the order they were added
2. If you would like to remove an item, select **Remove**.
3. To increase the quantity of a certain item, select the **+** icon
4. To empty the cart of ALL products, select **Clear Cart** on the bottom right
5. Select **Checkout Now** when ready
6. Select method of payment



## CREATING YOUR WALLET

1. Select the **My Wallet** option from the Main Menu
2. Select the gold **Create a Wallet** button at the bottom
3. Enter the fields that apply (User Number, PIN, Email, and Name)
4. Press **Sign Up** button one more time to create wallet



## REGISTERING A FINGERPRINT

1. Select the **Wallet** option from the Main Menu
2. Enter Wallet by logging in (Email & Name)
3. Once logged in, hit (**Your Username**) **Wallet**
4. Select the **Register Print** icon to begin
5. Press Finger onto reader
6. For better accuracy, you must press your finger multiple times



## SCANNED PRODUCTS COULD NOT BE IDENTIFIED

1. Select **Browse Products** when an item cannot be identified by scanner, and open product catalog by selecting **Add Item** from the cart screen
2. Search by scrolling through the catalog OR type the product name into the search bar



## SEND FEEDBACK

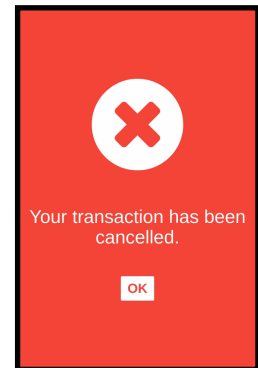
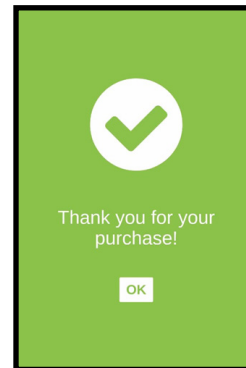
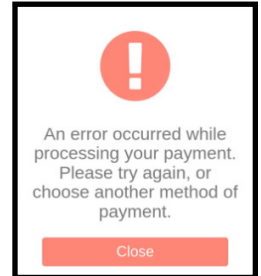
Select the **Send Feedback** button at the bottom of the screen.

You can send feedback, request a refund, report damage or other concerns with the kiosk, which will be sent immediately to the kiosk operator.



## CREDIT

1. Swipe card to pay when ready
2. If the screen displays the "Please complete purchase at card reader" message, then please follow the instructions on the card reader to complete transaction
3. If the screen displays the following message, then your card was not authorized, the transaction was not completed, and you will need to try again or select a different method of payment



✓ If the kiosk screen displays the green screen below, then the transaction has been completed.

✗ However, if the kiosk screen displays the following red screen, then your transaction was canceled. You will need to retry the transaction again to complete your purchase.

## CASH (Kiosk does NOT give change)

If cash inserted exceeds the order total, you will receive a warning that any remaining change will be deposited to your wallet or choose to forfeit change

## WALLET

1. Access Wallet
2. If Wallet balance is enough to cover the total, the total will be subtracted from the balance
3. If Wallet balance is not enough, then you will need to choose a second form of payment to cover remaining balance

# HOW TO USE KOIN



## 1

### SETUP

1. Download the **Parlevel koin app** from the Apple App Store or the Google Play Store



2. Hit **Sign up**
3. Scan the kiosk's QR Code on the bottom right of the screen
4. Fill out the registration form and **submit**

## 2



### USING KOIN FOR KIOSK LOG IN

1. Open the Koin App
2. Select "Wallet" under menu
3. Scan the QR Code that appears on screen at the kiosk scanner to log in

## 3

### KOIN MOBILE PURCHASES

Check with your operator to see if your market is compatible

1. Select the  icon at the top left of the screen
2. Select **Markets**
3. Select the designated market you are located at and hit **Select Market**
4. On your first purchase select the market  icon on the top right and scan the QR Code at the bottom right of the Kiosk screen  
**Note:** you may alternatively enter the market's code shown under the QR code
5. Select the barcode icon and scan a product OR select from the list to add to your cart
6. Once done, go to the **Cart** and press **Buy Now**


## 4

### RELOADING WALLET

1. Select **Reload** located at the bottom of the **Wallet** screen
2. Select a card under **Cards** or **Register New Card**
3. Add Credit Card information
4. Select amount and press **Reload Wallet**


## 5

### VIEWING PURCHASES HISTORY

1. Select the  icon at the top left of the screen
2. Select **History**
3. Select any transaction to expand details

## 4

### CHANGE ACCOUNT SETTINGS

1. Select the  icon at the top left of the screen
2. Select **Account**
3. You may change receipt and auto-reload preferences here

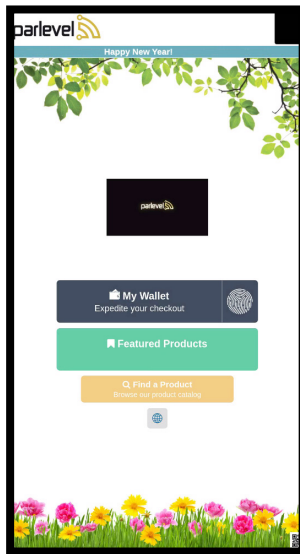
INSERT  
QR CODE  
HERE



# HOW TO CREATE A WALLET

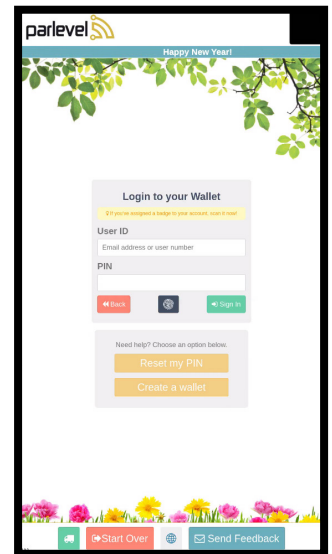
1

1. To create an account select the "My Wallet" button to get started



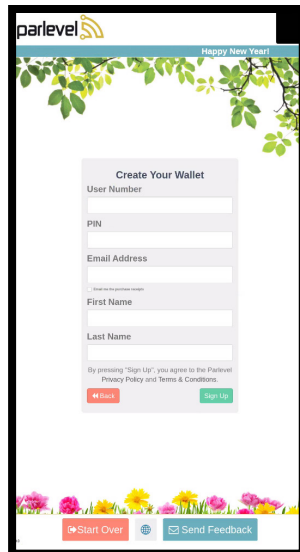
2

1. On this screen you will select "Create Wallet"



3

1. Fill out the following fields
2. Create your own **User Number**. Something easy to remember with a minimum of 4 digits.
3. For your **PIN** create a 4 digit passcode.
4. Fill out **Email and First/Last Name** accordingly.



4

1. At the bottom of the screen select "Your Name" to view your profile
2. From this screen you can **Recharge your Wallet, Redeem Gift Cards, and Register Employee Badge and or Fingerprint** for easy login.

