

Level - Android

User Guide

Settings

- From the home screen tap on Settings before logging into the application to view and or configure the environment the device is pointing to.
- Select the Voice Input options to enable voice for quantities and sizes entered.
- Set the Logout timer configurable from 1 to 12 hours the device will logout of the application if left open.

Lightspeed Level

Enter Username
username

Remember Username

Enter Password

LOGIN

Lightspeed Level Version 2.19.08.28
Copyright © 2013 - 2019 Lightspeed Automation LLC
192.168.250.216
http://192.168.250.35:8159/LevelServer/android
UBX:msm8917_64:SQ52W:Android:i6310

SETTINGS

LEVEL
ADVANCED INVENTORY MANAGEMENT

RETURN Application Settings

IP Address 192.168.250.35

Language English

Barcode Port /dev/ttyHSL1

Barcode Baudrate 115200

Voice Input v1

Voice Input v2

Voice Menu

Voice

Voice speed

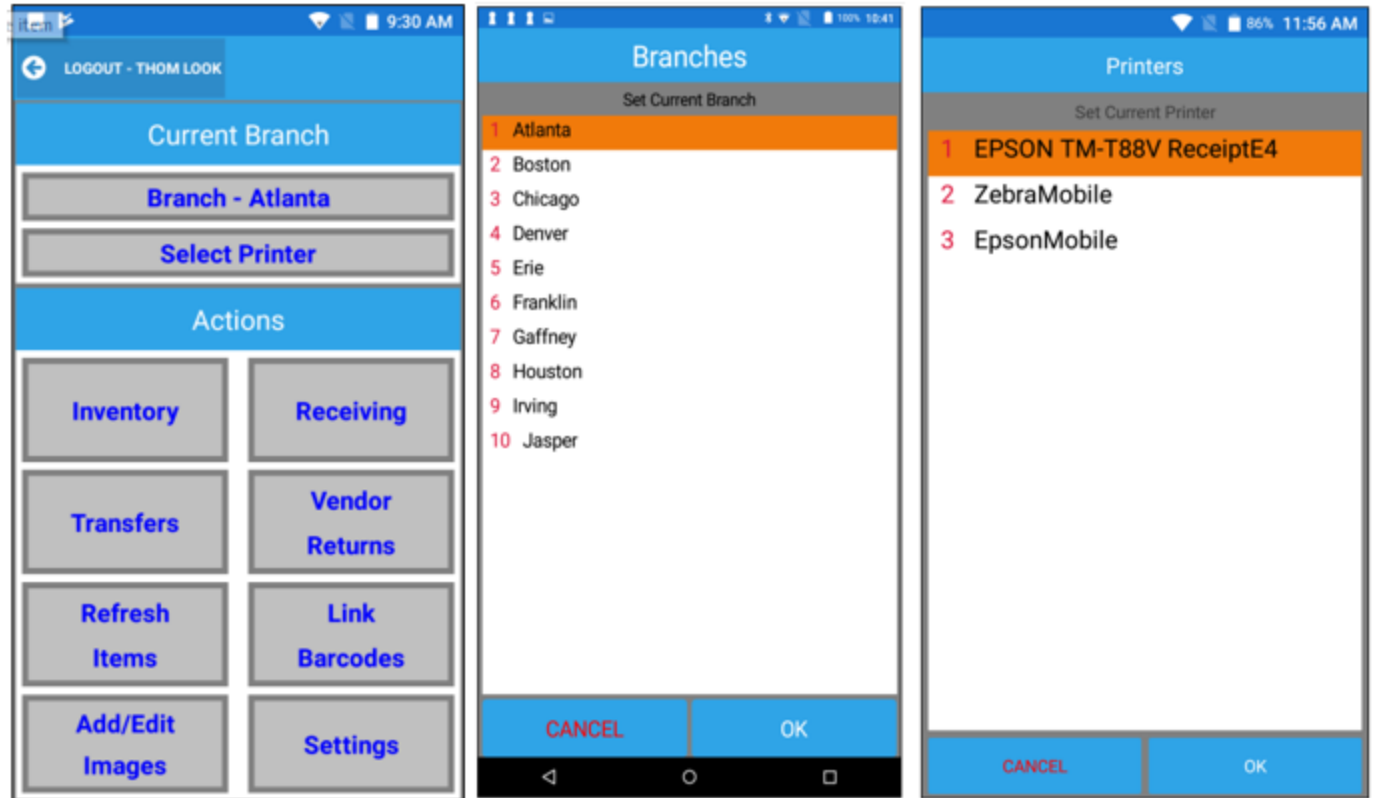
Logout in 1 hr - +

[View our privacy policy](#)

Test Barcode

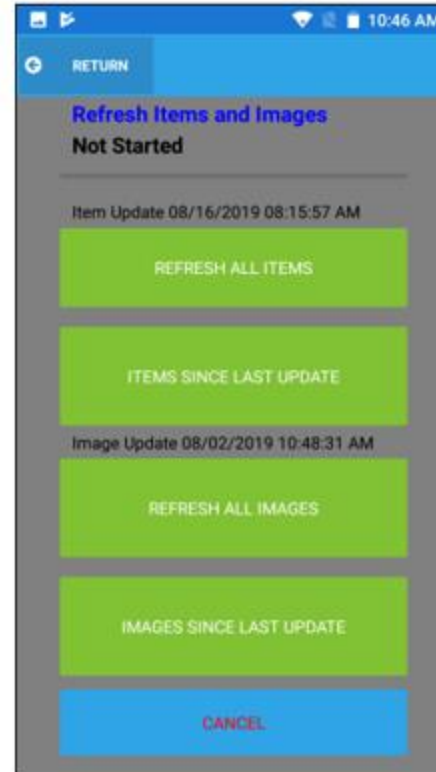
CLEAR

Select a Branch and Printer



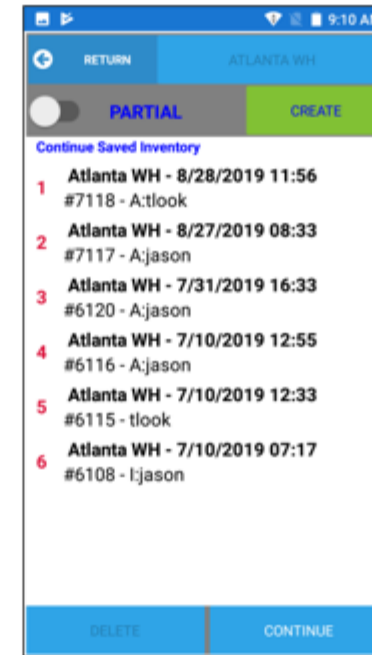
- From the home screen you can select a branch and printer.
- Switching branches will force an item refresh.

Refresh Items and Images



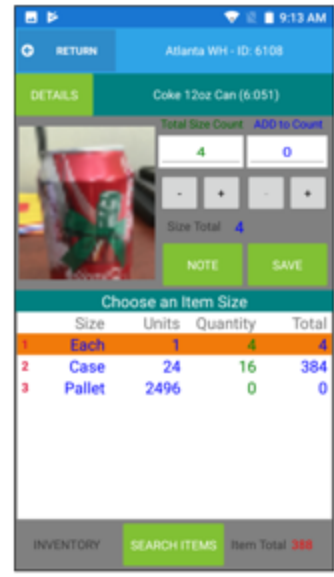
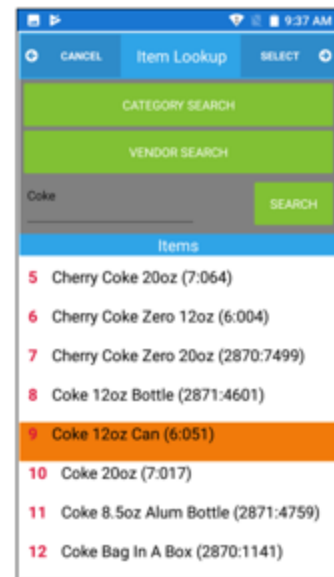
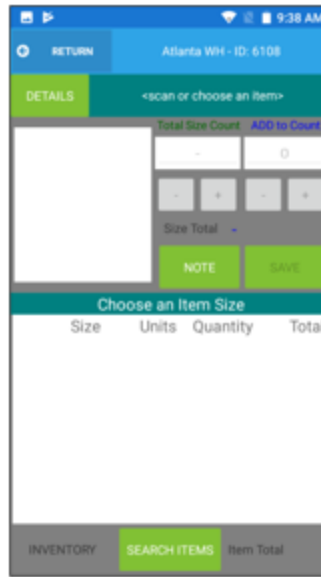
- From the home page tap on the Refresh Items tile.
- Select Refresh All Items or Refresh All Images from the home page to get latest item and image updates from the database.

Inventory



- From the home screen tap on the Inventory tile.
- Start a new Full or Partial Inventory.
- Continue a saved inventory.
- ****Note:** A Full inventory should be used only when counting all items in a warehouse. When committed, a full inventory will zero out any items not counted.

Inventory



- Search or scan items to add to an inventory.
- Search for items by category or by vendor, add counted quantities by size.
- View inventory details for items counted.
- Tapping in the Total size count or Add To Count fields will enable the microphone to speak the quantities.

Receiving

RETURN ATLANTA WH

SELECT VENDOR CREATE

SAVED RECEIPTS PURCHASE ORDERS

Create From Purchase Order

- Borden**
#11746 - 9/26/2019, tlook
- VSA**
#9647 - 5/14/2019, cpirtle

VIEW CONTINUE

RETURN Receipt Id 12617 PRINT

NOTE Dt Coke 12oz Can

Qty: - 2 + SAVE

Borden

- Dt Coke 12oz Can**
Case (24) RCV
Units: 48 2
Exp: ORD: 2
- Borden 2% Milk**
Each (1) RCV
Units: 40 40
Exp: ORD: 40
- Borden Chocolate Milk**
Each (1) RCV
Units: 2 2
Exp: ORD: 2
- Oak Farms Whole Milk**
Case (20) RCV

ADD ITEM 9/18/2019 ADD EXPIRE DATE

RETURN ATLANTA WH

SELECT VENDOR CREATE

SAVED RECEIPTS PURCHASE ORDERS

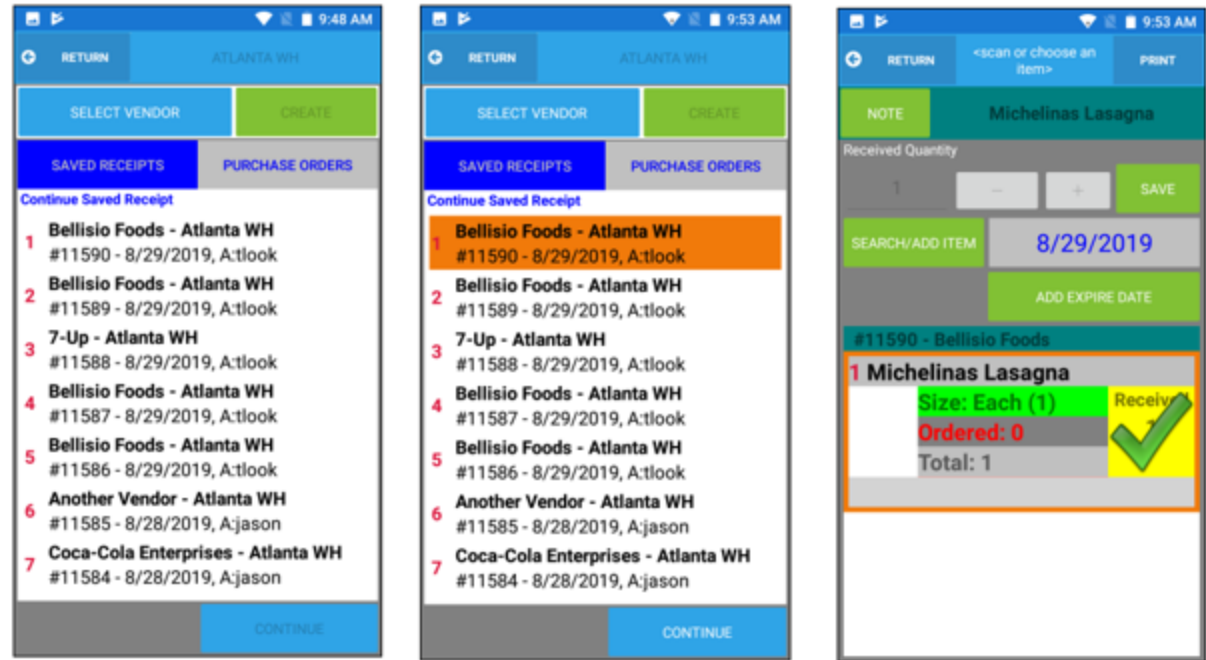
Continue Saved Receipt

- Borden - Atlanta WH**
#12617 - 9/18/2019, A:tlook PO #9732
- Pepsi - PBG - Atlanta WH**
#11613 - 9/13/2019, tlook PO #10747

CONTINUE

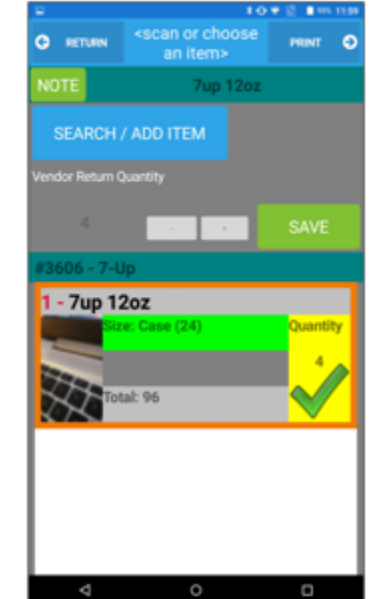
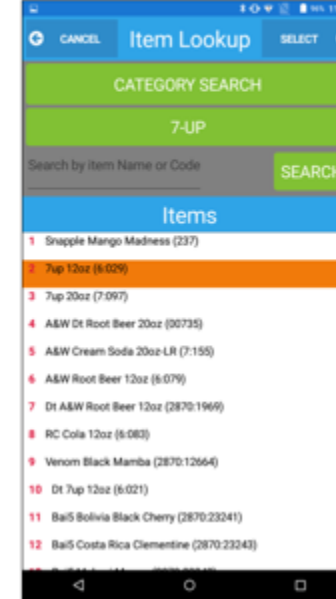
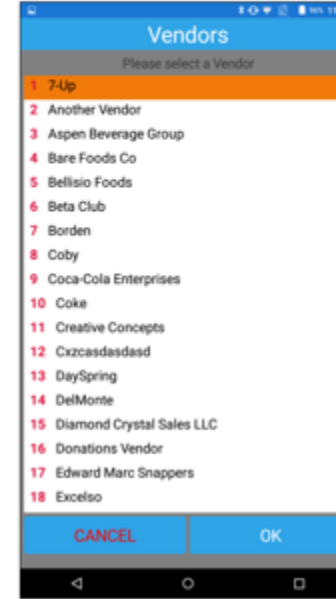
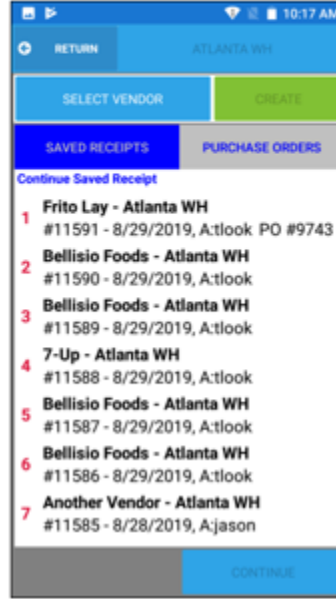
- Create a Receipt or view the items on an open Purchase Order.
- Validate counts for the Items on the purchase order.
- When validated and saved a saved receipt will be displayed with the PO#.
- Commit Receipts and confirm pricing on the Level Website.

Receiving



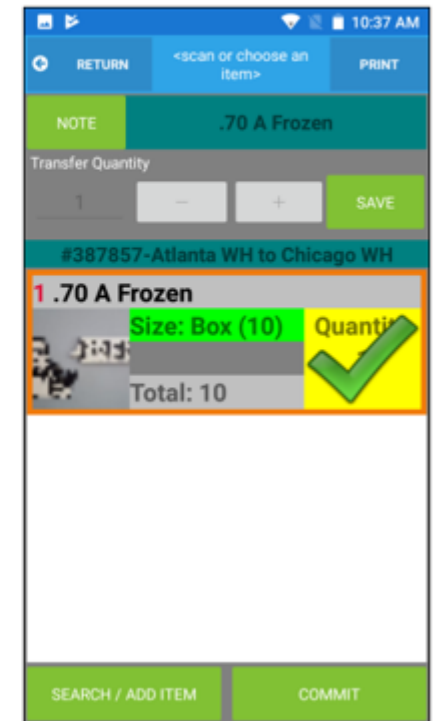
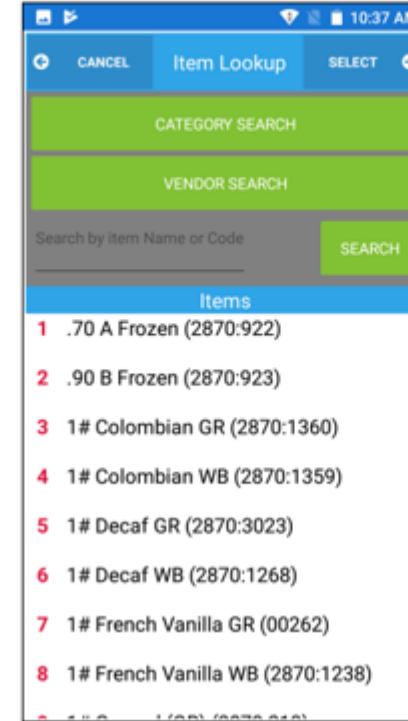
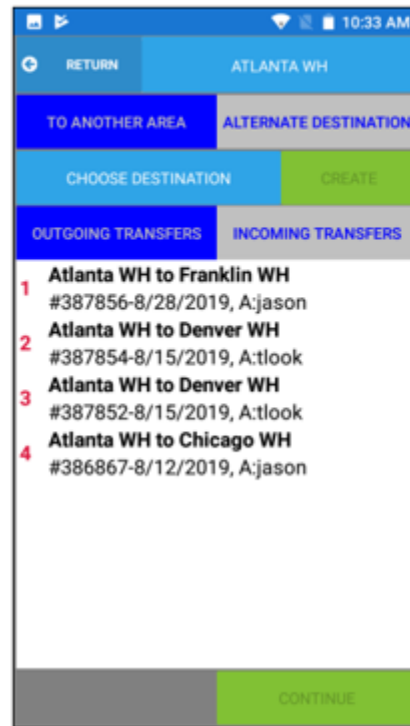
- From the home screen tap on the Receiving tile.
- Create a New or Continue a saved receipt.
- Add items and/or validate item counts received.
- Receipts are committed and pricing is confirmed on the Level website.
- Tapping in the Received Quantity field will enable the microphone to speak the quantities.

Vendor Returns



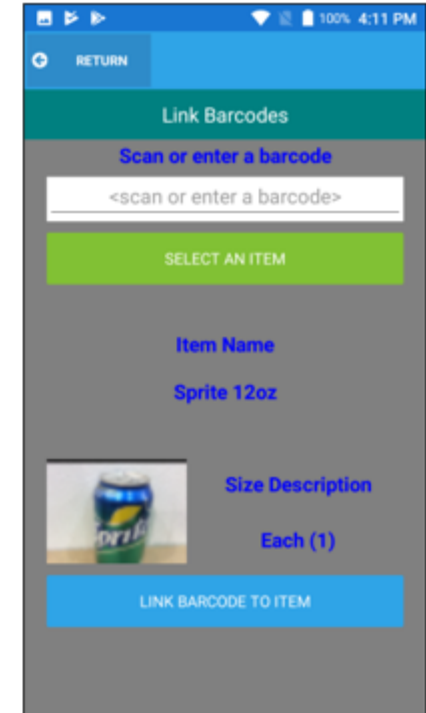
- From the home screen tap on Vendor Returns tile.
- Create a new return or from a recent receipt.
- Add items and validate them.
- Commit vendor Returns on the Level Website.
- Tapping in the Vendor Return Quantity field will enable the microphone to speak the quantities.

Transfers



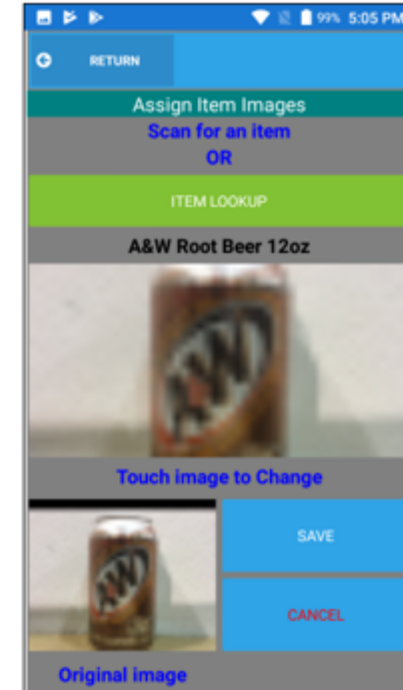
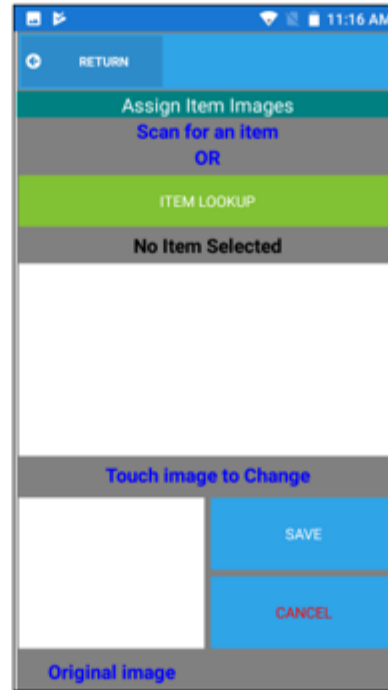
- From the home screen tap on the Transfers tile.
- Create an outgoing Transfer or Receive an incoming Transfer.
- Select items, Sizes, and Quantities.
- Validate item quantities and save.
- Transfers can be committed on the device or on the Level website.
- Tapping in the Transfer Quantity field will enable the microphone to speak the quantities.

Link Barcodes



- From the home page tap on the Link Barcodes tile.
- First select an item and a size, scan or type to enter a barcode then tap on Link Barcode to Item.

Add Edit Images



- From the home screen tap on the Add/Edit Images tile.
- Select an Item, use the camera to take a picture, save it.
- After saving the image you can see it on the Level web item screen.